

## PERMIT INFORMATION

Most major construction projects; including renovations, require permits under the Alberta Safety Codes Act. Depending on the Municipality you live in.

### WHEN DO YOU NEED A BUILDING PERMIT?

Most types of construction projects require both a Development Permit along with a "Building Permit". This includes major renovations to existing buildings as well as construction of new buildings. Some minor types of renovations (e.g. replacing doors or windows in the same size frames, re-shingling roofs, etc.) may not require permits. If you are not sure if you need a permit for your project, call your local Municipality.

- Development Permits are issued by your local Municipality to confirm that your proposed construction project meets Municipal zoning requirements for the specific location.
- Building permits are required under the Alberta Safety Codes Act to make sure the construction and use of the building or equipment will be safe. Building permits cannot be issued unless a Development Permit has been issued first.

### WHAT DO YOU NEED BEFORE APPLYING?

Before applying for a Development Permit / Building Permit, make sure you have the following:

1. The correct Municipal address or the legal description of the property (lot, block, plan, section, township, range)
2. A copy of the site plan showing the size, shape and position of the proposed building on the lot or property
3. At least two complete sets of plans for your building project (include plans prepared to professional drafting standards. Plans/drawings must conform to the Building Code. Drawings stamped with "not for construction", "preliminary", or "for permit purposes only" are not acceptable.
4. Application form filled out in your local Municipality.
5. Permit Fees paid to your local Municipality.

[Link to - Application form listing](#)

[Link to - Permit Fees](#)

### Edmonton Permits and Licensing Service Centre

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